

Administration of Diabetes Medication Policy

Approved 4/27/2017

All students enrolled in the school will receive appropriate and needed diabetes care in accordance with an order signed by the treating physician. The care includes any of the following:

1. Checking and recording blood glucose levels and ketone levels, or assisting the student with the check.
2. Responding to blood glucose levels outside of the student's target range.
3. Administering glucagon or other prescribed emergency treatment during a case of severe hypoglycemia.
4. Administering or assisting in the administration of insulin
5. Providing oral diabetes medication
6. Understanding schedules and food intake for meals and snacks to calculate medication dosages pursuant to the physician's order.
7. Following the physician's instructions regarding meals, snacks, and physical activity
8. Administering diabetes medication as long as the following conditions are met:
 - a. Administered by a school nurse, or in the absence of a school nurse an employee trained in Diabetes care.
 - b. The school receives a written request with the following information:
 - i. The name and address of the student;
 - ii. The school and class in which the student is enrolled;
 - iii. The name of the drug and the dosage to be administered;
 - iv. The times or intervals at which each dosage of the drug is to be administered;
 - v. The date the administration of the drug is to begin;
 - vi. The date the administration of the drug is to cease;
 - vii. Any severe adverse reactions that should be reported to the prescriber and one or more phone numbers at which the prescriber can be reached in an emergency;
 - viii. Special instructions for administration of the drug, including sterile conditions and storage.
 - c. The parent agrees to submit a revised statement upon any changes.
 - d. The person administering the drug has a copy of the statement

e. The medication is in the prescribed container

The board may provide training to employees to ensure that a student with diabetes receives proper care. The training shall take place prior to the beginning of the school year, or as needed but no later than fourteen days after receipt of a physician's order regarding a student with diabetes.

Within fourteen days of receipt of a physician's order regarding a student with diabetes, the Director shall inform the student's parent/guardian that the student may be entitled to a 504 plan.

Upon written request of a parent/guardian, a student with diabetes shall be permitted to attend their own care in accordance with the Physician's order if the student's treating physician determines the student capable of performing the tasks. The student shall be permitted to perform the care tasks in any area and to possess all necessary supplies and equipment. If the student uses the medical equipment for purpose other than the student's own care, the school may revoke the student's permission to attend to their own care.

No later than the last day of December of each year, the board shall report to the department of education, the following information:

1. The number of diabetes students enrolled during the previous school year
2. The number of errors associated with the administration of diabetes mediation during the previous school year.